



Job Description

Identification of Job

Job Title:	Community Conservation Officer
Working Base:	Community Wildlife Garden, Garnant, Cwmaman, Carmarthenshire, SA18 2BW. Also, working in different locations within the Amman Valley and from home. Head Office c/o National Botanic Garden of Wales, Llanarthne, Carmarthenshire.
Responsible To:	Chief Executive Officer.
Responsible For:	Volunteers and Contractors.

Role Profile and Overview

The role of Community Conservation Officer focusses on working alongside local communities and volunteers to deliver nature conservation initiatives within the Amman Valley. Habitat and species restoration is core to INCC's delivery in the valley, but it is crucial that local communities are at the heart of making it happen. The role ensures a presence at the community wildlife garden as well as focusses on two of INCC's flagship species for the area, House Martin and Hedgehog. We hope that this project will lead to further funding and investment in future.

Main Responsibilities

Project Delivery

- To Undertake House Martin and Hedgehog surveys across the Amman Valley to identify distribution and homeowners / landowners sympathetic to undertaking conservation measures including installing nest boxes and altering gardening practices.

- Assist INCC in developing appropriate communications to raise awareness of the two flagship species in the valley and what residents and communities can do to help.
- Identify suitable locations to install 100 House Martin nest boxes and 40 Hedgehog boxes in the Valley.
- Contribute to a regular presence at the Community Wildlife Garden by running wildlife and habitat focussed events and activities.
- Work with line manager, Trustees and project partners to fundraise for the continuation of the project so that further species and habitat restoration initiatives can take place.
- Contribute to other work of the organisation when required.

Partnership Working

- Engage with and regularly update partners, volunteers, landowners, supporters and funders involved in the project.
- Identify and develop more volunteers to take part in INCC conservation initiatives across the Valley.

Communications

- Help raise the profile of INCC, the project and its outcomes through social media posts, written articles, press releases and other suitable media.
- Work with project manager and partners to promote nature conservation locally and throughout the different communities in the landscape.
- Undertake guided walks, talks, events, activities, surveys and training for volunteers and community participants.

Personal Specification

Experience

We appreciate that it may be unlikely to meet all the requirements listed below.

- Experience of working or volunteering in the nature conservation sector in Wales.
- Knowledge of the two flagship species including their ecological requirements, the threats they face, and the conservation action needed.
- Experience of working with volunteers, students and community groups.
- Experience in running community/volunteering events, activities and public speaking.
- Experience in writing press releases and articles.

- Experience of communications including social media.
- Knowledge of the Amman Valley and the local area, its wildlife and communities
- Experience of fundraising.

Skills and Abilities

We appreciate that it may be unlikely to meet all the requirements listed below.

- Diligent and methodical.
- Natural collaborator with excellent communication and presentation skills and the ability to build relationships across different communities.
- Excellent written and oral communication skills.
- Must have ability to travel to different locations across the Amman Valley.
- Willingness to learn.
- An understanding of the importance of the Welsh language in communications.
- Physically fit to undertake wildlife surveys.
- Excellent personal organisational skills with excellent time management and ability to prioritise effectively and coordinate others.
- Ability to empower and inspire people to take action for wildlife and nature conservation.
- A good knowledge and understanding of local and national conservation issues and approaches to nature conservation.
- Welsh language speaker or Welsh language learner.